

AGENDA

Tomales Village Community Services District (TVCSD)

(707) 878-2767

**Board of Directors Meeting
WEDNESDAY June 12, 2013**

Tomales Town Hall

6:00 PM

Mission Statement

Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.

- 1. Call to Order**
- 2. Additions, Corrections and Approval of the May 8, 2013 Board Meeting Minutes**
- 3. Financial Report**
(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)
 - A. Accept Check Registers and Approve Expenditures**
 - B. Review and Adopt Financial Statements**
 - C. 2013 – 2014 Proposed Draft Budget**
 - 1. Review and Adopt Resolution 13-02 continuing the existing rate**
 - 2. Review and Adopt Resolution 13-03 continuing same hook-up fee and ad valorem tax**
- 4. Phillips & Associates Report**
(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)
 - A. Self Monitoring Report**
 - B. Chief Plant Operator Acknowledgement**
- 5. Committee Reports**
(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)
 - A. Newsletter Committee**
 - 1. Report on Status**
 - B. Fundraising Committee**
 - 1. Report on Status**
 - C. Park Committee**
 - 1. Entrance Gate Design Update**
 - 2. Party in the Park 2013 – July 7th**
 - a. Food and Booth Concessions**
 - b. Raffle and Auction items**

D. Finance Committee

1. Review Minutes of May 13th and May 20th Meetings
2. Efficiency Audit and RFP
 - a. Updates and Additional Information from Bidders

6. Pending Business

(This is the time the Board addresses all business not yet concluded.)

A. Grant Writing

1. Measure A funding for Special Districts
2. Dean Witter Foundation grant proposal
3. LWCF grant application

B. Capital Improvement Projects

1. Park Gate
2. Gazebo

C. Policy Manual

1. Board Policy Draft Section 4040 Committees
2. Creating and Publishing Official Documents without Board discussion

D. 2012 Audit

1. Review 2012 Audit
2. Median Household Income Study

E. Median Household Income Survey

1. Community Announcement Letter

F. Complaints and Correspondence from Customers

1. No new Correspondence

7. New Business

A. SDRMA Elections

1. Review Candidates Qualifications and Select up to 4
2. Adopt Resolution 12-4

B. LAFCO Call for Nominations

1. Alternate Special District Member

8. Administrator's Report

(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)

A. Manager's Report

9. Open Communication

10. Correspondence *(This is for review only. No action is needed.)*

PGE Net Metering Summaries
PGE CSI check for Solar
2013 Coastal Area Sewer Cost Comparison